RFRD (1)	DATE	RFRD	(2)	DATE
RFRD (3)	DATE	RFRD	(4)	DATE
SUMMARY				
NO REPLY	ANS'D	ACKLG	'D	REMARKS
FROM	***		DESIGNAT	ION
то			DATE	, NO.
RFRD (1)	DATE	RFRD	(2)	DATE
RFRD (3)	DATE	RFRD	(4)	DATE
SUMMARY				
NO REPLY	ANS'D	ACKLG	D	REMARKS
		.		
FROM		1	DESIGNAT	ION
то	,]	DATE	NO.
RFRD (1)	DATE	RFRD		DATE
RFRD (3)	рате lease, 2095/07/25	RFRD	(4)	DATE
SUMMARY				
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4			JACKET			
			DATE	JACKET NO.		
REF, (1)	DATE	REF.	<u>[</u> (4)	DATE		
REF. (2)	DATE	REF	(5)	DATE		
ŘEF. (3)	DATE	REF.	(6)	DATE		
SEMMARY		1		1		
					ก	
					儿	
NO REPLY (V)	INTERIM RI	EPLY (v)	FIR	IAL REPLY (√)		

FORM AMS-3 (12-16-57)

U. S. DEPARTMENT OF AGRICULTURE AGRICULTURAL MARKETING SERVICE

INSTRUCTIONS

Transmit this jacket, attached correspondence, and a reply within 3 working days from date of reference. If a complete reply cannot be prepared within 3 working days, prepare an acknowledgement at once. A letter of acknowledgement or an interim letter should tell when a complete reply will be sent.

Originating division or office shall number each

To transmit jacket to another division or office, call or route through AMS Jacket Control, extension 2276.

PLEASE HANDLE PROMPTLY

Keep jacket on top of correspondence at all times. Do not detach it.

то	A Committee of the Comm	A Th	MINIETPA	00 2'S 00	RRESPONDENCE	E FORM 4	MS-3 (12-16-57	7)	
		AV	TATALAN T THE	JACKE!		· 1			AGRICULTURE
e e e e e e e e e e e e e e e e e e e			DATE	ΔĹΑ	CKET NO.	AG	RICULTURAL	L MARK	ETING SERVICE
REF. (1)	DATE	REF.	(4)		DATE			TRUCTI	
						a reply	within 3 worki	ing days :	il correspondence, and from date of reference.
REF. (2)	DATE	REF.	(5)		DATE	If a coming day	iplete reply car s, prepare an	nnot be p acknowle	repared within 3 work- dgement at once.
REF, (3)	DATE	REF.	(6)	. نام چې د مختومېند	DATE	should	tell when a co	omplete r	or an interim letter eply will be sent. s shall number each
SUMMARY						jacket. To tran or rout 2276.	smit jacket to e through Al	another MS Jack	division or office, call et Control, extension
						3	PLEASE H	ANDLE	PROMPTLY
NO REPLY (V)	INTERIM REPLY	(4)	TF	INAL REPL	Y (N)	Keep :	acket on to	p of co	rrespondence at all
		e a Redi			. (*/	times.	Do not deta	ch it.	
DOEDARED IN 70				DICTATED					· ·
PREPARED IN (Divisi	on or office)			DICTATEL	, 61			DATE	
. , .					*				
(a) Type on all copic (b) Place the cancell	es of the redrafted led yellow copy of	d letter the ori	the name ginal draft b	of the ori eneath th	e yellow copy of	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copi(b) Place the cancell of the original dr(c) Furnish the following	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division e yellow copy of	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original dr (c) Furnish the follower the foll	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original dr (c) Furnish the follower the foll	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original diction of the followers of the	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copi(b) Place the cancell of the original dr(c) Furnish the following	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori eneath th ritten lette	ginating division se yellow copy of er; and	of office and	l the initials	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original discount of the following	es of the redrafted led yellow copy of raft beneath the blowing information	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori	ginating division se yellow copy of er; and	of office and	the initials a letter, and	of the o	riginal dictator:
(a) Type on all copic (b) Place the cancell of the original discount of the following	es of the redrafter led yellow copy of raft beneath the b owing information (sion or office)	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori	ginating division te yellow copy of ter; and DICTATED BY	of office and the rewritter	the initials a letter, and	of the o	riginal dictator; celled blue copy
(a) Type on all copic (b) Place the cancell of the original discount of the following	es of the redrafter led yellow copy of raft beneath the b owing information (sion or office)	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori	ginating division se yellow copy of er; and	of office and the rewritter	the initials a letter, and	of the o	riginal dictator; celled blue copy
(a) Type on all copic (b) Place the cancell of the original discount of the following	es of the redrafter led yellow copy of raft beneath the b owing information (sion or office)	d letter the ori lue copy	the name ginal draft b y of the rewi	of the ori	ginating division te yellow copy of ter; and DICTATED BY	of office and the rewritter	the initials a letter, and	of the o	riginal dictator; celled blue copy

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AD-114 (1-58)

SECRETARY'S CORRESPONDENCE JACKET

INSTRUCTIONS

This jacket, attached correspondence, and a reply should be transmitted within 7 days from date of reference.

If a complete reply cannot be prepared within 7 days, an acknowledgment should be prepared at once.

A letter of acknowledgment or an interim letter should tell when a complete reply will be sent. Originating agency shall number each jacket. To transmit jacket to another agency, call or route through Secretary's Records Section, extension 3337.

For complete instructions, see the USDA Correspondence Manual.

PLEASE HANDLE PROMPTLY

Keep jacket on top of correspondence at all times. Do not detach it.

то		DATE	JACKET NO.
		FILE DESIGNA	ATION
REF. (1)	DATE	REF. (4)	DATE
REF. (2)	DATE	REF. (5)	DATE
REF. (3)	DATE	REF. (6)	DATE
SUMMARY	1	<u> </u>	
NO REPLY (√)	INTE	RIM REPLY (V)	FINAL REPLY (V)

Section 1						
AD-114 (1-58)) TO			DATE	JACKET NO.
SECRETARY'S CORRESPONDENCE JACKET]				
INSTRUCTIONS	:				FILE DESIGNA	ATION
This jacket, attached correspondence, reply should be transmitted within 7 day date of reference.		REF. (1)	DATE	REF	. (4)	DATE
If a complete reply cannot be prepared 7 days, an acknowledgment should b pared at once.		REF. (2)	DATE	REF	. (5)	DATE
A letter of acknowledgment or an interim should tell when a complete reply will b	e sent.	REF. (3)	DATE	REF	. (8)	DATE
Originating agency shall number each To transmit jacket to another agency, route through Secretary's Records Section tension 3337.	call or	SUMMARY	I			
For complete instructions, see the USD respondence Manual.	A Cor-					
PLEASE HANDLE PROMPTLY				····		
Keep jacket on top of correspondence times. Do not detach it.	at all	NO REPLY (V)		INTERIM REPLY	(V)	FINAL REPLY (V)
PREPARED IN (AGENCY)	DIVISIO	N OR OFFICE		DICTATED BY		DATE
IF THE LETTER IS REWRITTEN IN (a) Type on all copies of the red dictator						
(b) Place the canceled salmon co(c) Furnish the following information		he original d	raft beneath	the salmon o	copy of the	rewritten letter
REWRITTEN IN (AGENCY)		N OR OFFICE	· · · · · · · · · · · · · · · · · · ·	DICTATED BY		DATE
REMARKS						

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SENT TO	DATE	SENT TO	DATE
1		8	
2		9	
3		10	
4		11	
5		12	
6		13	
		14	